

Privacy Policy – Careertests.in

Effective Date: 1/4/2025

Welcome to **Careertests.in**. We are committed to protecting your personal data in accordance with the **Digital Personal Data Protection Act, 2023 (DPDP Act)** and other applicable laws of India. This Privacy Policy explains how we collect, store, use, and safeguard your personal data when you use our services.

1. Data Fiduciary Responsibility

As the Data Fiduciary, **Careertests.in** is responsible for processing your personal data in a fair and lawful manner, ensuring transparency, and safeguarding your rights as a **Data Principal** under the DPDP Act.

2. Information We Collect

We collect the following types of personal data:

- **Basic Identifiers:** Name, contact number, email address, city, and age.
- **Assessment Inputs:** Career test responses, preferences, and results.
- **Technical Information:** Device type, IP address, operating system, browser, and usage behavior.
- **Voluntary Communications:** Feedback, support queries, or contact form details.

We do **not knowingly collect data of children under the age of 18** without verified parental or guardian consent, as per Indian law.

3. Purpose of Data Collection

We process your personal data for the following lawful purposes:

- To deliver personalized career guidance and reports.
- To improve our services, features, and platform performance.
- For communication and support purposes.
- To comply with legal obligations or to establish, exercise, or defend legal rights.

We do **not** process your data for any unlawful or automated decision-making purposes without human oversight.

4. Storage and International Transfer

Your data is stored securely on **international cloud servers**, which are governed by strong data protection standards. While your data may be processed outside India, we ensure:

- Adequate safeguards are in place, including **Standard Contractual Clauses (SCCs)** or equivalent measures.
 - Data is transferred in compliance with Indian data protection laws.
 - Servers are secure, encrypted, and audited regularly.
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5. Data Security

We adopt best-in-class security protocols to prevent unauthorized access, disclosure, alteration, or destruction of your data, including:

- **End-to-end SSL encryption** of data in transit.
 - **High-strength password protection** and **multi-factor authentication (MFA)**.
 - **Role-based access control** for internal teams.
 - Regular **penetration testing, backup procedures, and incident response protocols**.
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6. Data Retention and Deletion

We retain your personal data only for as long as necessary to fulfill the purposes for which it was collected, or as required by applicable law. Upon request, you have the **Right to Erasure** of your data, unless retention is mandated for compliance or legal obligations.

7. Your Rights under the DPDP Act

As a Data Principal, you have the right to:

- **Access** your personal data.
- **Correct** or update inaccurate or outdated information.
- **Withdraw consent** at any time (without affecting prior processing).
- **Erase** personal data where applicable.
- **Grievance Redressal** through our designated officer.

Operating Address: B1 , Rustomji Apartment, 30 Norris Road, Richmond Town , Bangalore 560025.

www.indiadecisionmanagement.com ; +91 7349662320

To exercise any of these rights, please contact us at:

 [Insert official email]

 [Insert support number]

8. Grievance Redressal Mechanism

We are committed to resolving any data-related complaints within the timelines prescribed by the DPDP Act. If you are unsatisfied with our resolution, you may escalate your concern to the **Data Protection Board of India**.

9. Sharing with Third Parties

We do not sell or trade your personal data. We may share data with:

- **Authorized service providers** under data processing agreements.
- **Law enforcement authorities**, where required by Indian law.

All such sharing is done under strict confidentiality and data protection obligations.

10. Use of Cookies and Trackers

We may use cookies and similar technologies to enhance your user experience. You can manage cookie preferences through your browser settings.

11. Changes to This Privacy Policy

We reserve the right to update or amend this policy at any time. Changes will be posted with a revised "**Effective Date**", and where required by law, you will be notified.

12. Contact Us

Data Protection Officer – Careertests.in

Email: subhashini@indiadecisionmanagement.com

Phone: +91 7349662321/ 20

Website: www.careertests.in